

MEMORANDUM

To: Fourth Department Attorneys For Children (AFC)
From: Tracy Hamilton, AFC Program Director
Date: October 27, 2017
Re: Panel Re-designation Form

On behalf of Hon. Gerald J. Whalen, Presiding Justice of the Appellate Division, Fourth Department and the other member of the Court, thank you very much for your significant work and dedication as an AFC.

Pursuant to the Fourth Department AFC Rules (22 NYCRR 1032) you are required to submit a Panel Re-designation Application to the AFC Program Office annually by January 2, in order to be eligible for re-designation on April 1 of each year. Attached is the Panel Re-designation Application. It has been significantly simplified for your convenience and should take only a few minutes to complete. A fillable version of the application is available on the AFC website at www.nycourts.gov/courts/ad4/AFC/Forms/AFC-form.html

If you wish to be re-designated as an AFC, please complete this form, affirm by your signature, and return it to the AFC Program, 50 East Avenue, Rochester, NY 14604 on or before January 2, 2018. If any answers require you to state particulars, you may write "see attached" and attach a separate page with the explanation. **Failure to submit this application will result in the removal of your name from the panel list.**

Once again, thank you for your dedication to the quality representation of children.

cc: District Administrative Judges
Family Court Supervising Judges
Family Court Judges
Mark W. Bennett, Clerk,
Appellate Division, Fourth Department